



## Summary of the Decisions Taken at the Meeting of Personnel Committee held on 12 September 2023

Agenda Item No.	Agenda Item	Decision
1	<p><b>Appointment of Chairman</b></p> <p>To appoint a Chairman for the remainder of the 2023/24 municipal year.</p>	<p><b>Resolved</b></p> <p>(1) That Councillor Lynn Pratt be appointed Chairman of Personnel Committee for the remainder of the 2023/2024 municipal year.</p>
2	<p><b>Appointment of Vice-Chairman (if required)</b></p> <p>In the event of the Vice-Chairman being appointed as Chairman, the committee will be required to appoint a new Vice-Chairman. The Vice-Chairman having been appointed Chairman, it was necessary to appoint a Vice-Chairman.</p>	<p><b>Resolved</b></p> <p>(1) That Councillor Amanda Watkins be appointed Vice-Chairman of Personnel Committee for the remainder of the 2023/2024 municipal year.</p>
9	<p><b>Workforce Profile Statistics</b></p> <p>Report of Chief Executive</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p> <p>1.1 To review and note the workforce data for Quarter 1 of 2023/24 provided in Appendix one.</p>	<p><b>Resolved</b></p> <p>(1) That, having given due consideration, the workforce data for Quarter 1 of 2023/24 be noted.</p>
10	<p><b>Policy Updates</b></p> <p>Report of Chief Executive</p> <p><b>Recommendations</b></p> <p>The meeting is recommended:</p>	<p><b>Resolved</b></p> <p>(1) That, having given due consideration, the following policies be approved for implementation:</p> <ul style="list-style-type: none"><li>- Exit Interview Policy</li><li>- Criminal Record Checking</li></ul>

<b>Agenda Item No.</b>	<b>Agenda Item</b>	<b>Decision</b>
	1.1 To review and approve the following policies for implementation: <ul style="list-style-type: none"> <li>- Exit Interview Policy</li> <li>- Criminal Record Checking Policy and Procedure</li> <li>- Politically Restricted and Politically Sensitive Posts Policy</li> <li>- Lone Working Policy</li> </ul>	Policy and Procedure <ul style="list-style-type: none"> <li>- Politically Restricted and Politically Sensitive Posts Policy</li> <li>- Lone Working Policy</li> </ul>